# **Postgraduate Students**

# **Understanding your invoices**

# **Tuition Fee invoices**

You/your Sponsor will be issued with an invoice detailing the Tuition Fee and College for the FULL academic year. Items on the invoice will be totalled and the amount due for payment for the academic year will be shown at the bottom of the invoice.

## **College accommodation invoices (all students)**

All students will be issued with a termly invoice in Michaelmas, Lent and Easter terms, detailing the 'standard charges' and any 'ad-hoc charges' (relating to the previous term). Items on the invoice will be totalled and the amount due for payment will be shown at the bottom of the invoice.

Please Note: Should you have a 'Balance Brought Forward' on your termly invoice, this will relate to charges outstanding/overpaid in a previous term. Please review your previous invoice for details.

### Amendment to invoices

If for any reason there are amendments a revised invoice will be issued. This will detail the reason for the revision. Should there be a reduction in a charge, this will show as a minus (-) figure.

### Awards/financial support

If you receive an award/financial support towards your College living costs, this will normally be applied to your initial invoice.

In the event that an award exceeds charges, you will be sent an invoice for information purposes. The amount due will be shown as a minus (-) figure (credit amount). Please <u>DO NOT PAY</u> this amount, as it is owed to you, not by you.

#### Credit balances

Where there is a credit on your account resulting from an award or an amendment to charges on your initial invoice, by default, this will remain on your account and will off-set against your next invoice. This credit will be detailed as a negative 'Balance Brought Forward' on your next invoice.

If you wish for this credit to be paid out to you, this can be done and you would need to contact <a href="mailto:student.accounts@murrayedwards.cam.ac.uk">student.accounts@murrayedwards.cam.ac.uk</a> to arrange this. Please note that if you wish payment to be made into an overseas account, any associated charges would reduce what you receive.